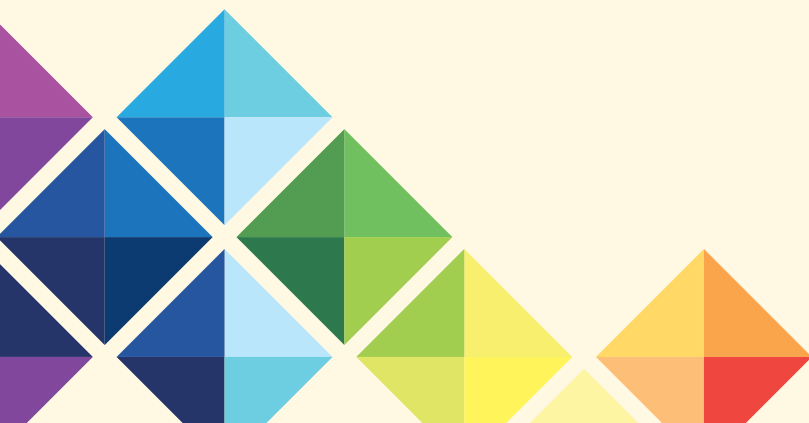


FOUNDATION NEWS

April 2023



Bronco Bookstore hosts Grad Fair!
Read more on page 11



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**WHAT YOU SPEND ON
CAMPUS ... STAYS ON
CAMPUS**

Surplus funds generated by all Cal Poly Pomona Foundation operations go back to the University to provide financial and facility resources to benefit students, faculty, and staff.



**Cal Poly Pomona
Foundation**

foundation.cpp.edu

Introducing Campus Catering's New Website!

Introducing the new Campus Catering website!

Please visit <https://cppcampuscatering.catertrax.com/> to place an order for Campus Catering, Retail Catering, or Innovation Brew Works.

Don't wait, contact our catering department today and let us make your next event unforgettable with delectable food and exceptional service.

Lead Time: Please contact the Campus Catering office at least 10 days prior to your event to allow us to provide the highest level of service possible.



Mark Your Calendars!

April 2023

- 4/15 IBW 8th Anniversary Party
- 4/22 Earth Day

May 2023

- 5/5 Cinco De Mayo
- 5/22 - 5/24 2023 Commencement
- 5/14 Mother's Day
- 5/29 Memorial Day (**Foundation Holiday/Campus Closed**)



Employment Services Updates

New Foundation Staff Members!

The Foundation would like to give a warm welcome to our new hires - Full Benefited

- Deserie Castillo - HR Coordinator
- Dulce Juarez Mendoza - Supervisor

Welcome to the team! We are thrilled to have you.

Employee Promotions!

- Keith Grissom - Technology Manager, Bronco Bookstore



Years of Service Anniversary!

Anniversaries, thank you for your dedication and hard work! We appreciate your commitment!

- Brenda Garcia - 5 years
- Karina Valera - 5 years
- Wasantha Ketagodage Don - 10 years



ALL EMPLOYEES - Kronos Updates

1. Please check that your address on file is current. If not, please update in your UKG(Kronos) Profile>Personal Information.
2. Demographics- are they input? If left blank, we fill in using our best judgement as this field cannot be left blank. To ensure accuracy, input your own responses in your UKG(Kronos) Profile>Account Demographics.

Benefits Corner!

Every month the Employment Services Team will be sharing a monthly healthy tip.

For the month of April. Please click here "[Bounce Back From Burnout](#)"

Safety Tip!

April is Distracted Driving Awareness Month.

Join us in observing Distracted Driving Awareness Month and help everyone get home Safe. #JustDrive

Learn more at [nsc.org](https://www.nsc.org).



Dining Services Updates

Meet the Team!

Aimee Tao is a fourth-year student studying Computer Information Systems (CIS) with a track in Business Intelligence and minoring in supply chain management and logistics (SCM/L). Aimee works as a supervisor at Starbucks on campus and also works with Foundation on Clover, the campus' POS system.

Aimee appreciates the leadership skills she has gained through her 2 and a half years working with Dining Services saying, "From experiencing the importance of teamwork and leadership to the art of crafting the perfect latte, Starbucks has provided me with a space to challenge myself and grow in ways I never thought possible."

Working on campus has also provided Aimee with the flexibility to attend classes, club meetings, and hangouts with friends conveniently at the same location, so she feels her time and energy is well-preserved.

"If you're considering a job at one of our campus locations, I strongly encourage you to apply!" she says.

To find out more about current job openings, visit cppfoundation.com/jobs



\$2 Nacho Bar Hosted by Dining Services

Foundation Dining Services hosted a pop-up nacho bar on March 9th, outside of Centerpointe from 11:00 am – 1:30 pm.

Attendees paid \$2 for nachos that were garnished with smoked pork, beans, and a choice of toppings including salsa, jalapenos, and sour cream.

All proceeds benefited the Foundation Student Employee Scholarship Fund. The event was a success, raising over \$500 over towards student scholarships.

CPPF Dining Services looks forward to hosting more events to support students.

To learn more about Centerpointe visit <https://www.centerpointedining.com/> and check out CPP Dining (@cppdining) on Instagram for more information on upcoming events, promotions, and giveaways!



Centerpointe Celebrates Ramadan

To celebrate Ramadan, Centerpointe collaborated with the Muslim Student Association (MSA) to offer a Halal-friendly menu!

The special menu was served on Monday, April 3rd, from 5:00 pm – 8:00 pm at the Global station and consisted of chimichurri lamb souvlaki, saffron rice, hummus and tzatziki sauce.

MSA members also participated in Ramadan activities in the backroom of Centerpointe from 7 pm – 9 pm.

To learn more about Centerpointe visit <https://www.centerpointedining.com/> and check out CPP Dining (@cppdining) on Instagram for more information on upcoming events, promotions, and giveaways!



You're Invited! IBW's 8th Anniversary Party

Innovation Brew Works will celebrate its eight year anniversary on Saturday, April 15th, from 5:00 pm to 9:00 p.m.

The event will feature free brewery tours, exclusive food and beer menus, live music throughout the night and much more!

Various CPP clubs and organizations will be present at the event as well as CPP Alumni vendors and CPP student bands.

Professor Lydia Chen Shah's Brand Management class partnered with IBW to create the artwork for the event. Students worked in groups to design the event brand elements.

The selected artwork was then printed on all marketing materials and on a glass that will be available for sale at the anniversary party!

Visit <https://www.ibrewworks.com/> or follow IBW on Instagram [@ibrewworks](https://www.instagram.com/ibrewworks) for more information.



APRIL 15TH, 5:00 - 9:00 PM

free
**BREWERY
TOURS**

EVENT EXCLUSIVE
FOOD
MADE WITH CPP-GROWN
INGREDIENTS

EVENT EXCLUSIVE
BEER
INFUSED WITH CPP-GROWN
INGREDIENTS

feat. CPP student
BANDS
Cade Ammann
Reservoir Valley
Raccoon Cartoons

CPP
CLUBS
IN ATTENDANCE



Chef Tonya Teaches Collins College Students

On March 9th, Executive Chef Tonya Tardd substituted for Collins College Chef Sheree Mooney's Braising & Healthy Cooking Classes.

Chef Tonya shared her experience, giving students techniques of the trade! The students learned to prepare macaroni and cheese in three styles: regular, gluten-free and healthy. The students also crafted a braised BBQ pulled pork sandwich.



Bronco Bookstore Updates

2023 Grad Fair

The Bronco Bookstore transformed into a one-stop shop for commencement-related gear and supplies on March 15th and 16th for the 2023 Grad Fair.

During the two-day event, multiple sponsors set up their services in the Bookstore Atrium for graduating students to purchase regalia, graduate rings, diploma frames, and more at discounted prices only available at Grad Fair.

Jostens held a promotion at the event, giving away up to \$399 towards a Class of 2023 graduate ring, exclusively for graduating students participating in commencement.

Broncos who missed out on Grad Fair can still purchase commencement goods online at CPPGRAD.com until April 30th, 2023.



Financial Services Updates

*Savvy accountant: “I’m so good at finance...
Even my bank says my balance is outstanding.”*

Did you know?

New vendors get added to our list of payees when all data is complete on a Vendor Data Record form. The form can be found here: <https://www.foundation.cpp.edu/content/f/d/FS01105F.pdf>

Budget Preparation for FY2023-2024

We have completed all department meetings as we plan for the upcoming fiscal year. Thank you to everyone who played an integral role in this process. A draft of the consolidated draft will be presented to the Finance and Investment Committee and then to the Board for approval.

Financial Services welcomes our new Cashier

We are excited to introduce you to Roxana Autran-Hayward. Roxana started with us the last week in March. She can be reached at extension 2911 and/or via email at rea@cpp.edu. Her general responsibilities include the following:

- Enterprise and Philanthropic deposits and receipts copy issuance
- Daily dining cash deposits
- General Deposits/Cashier questions/inquiries

Vault Hours – Operating Hours

Monday thru Friday	8:30 am – 4:00 pm
Closed for Lunch	12:00 pm – 1:00 pm



What is an ICT or an IDT?

An IDT is an Inter-Departmental Transaction, and an ICT refers to an Inter-Company Transaction.

The form is used for the purpose of transferring funds between departments (IDT) or between the Enterprise Foundation and the Philanthropic Foundation (ICT).

Included is a sample form with guidelines around how you would use it.

How to complete the ICT or IDT form

Description of entries

- Name of individual filing out the form
- Name of department/division
- Month transaction to be posted
- Extension, date, and form number (click # generator button)
- Event, meeting, reason/description of transfer, etc.
- Description of itemized charges
- Desired project code(s)
- Desired object code(s)
- Amount of each itemization
- Check box for which organization account is to be charged
- Project authorized signer name, signature & date

Notes/Common Mistakes

- Section A must be a Foundation account
- Make sure top right corner is the Foundation logo
- Include a project and object code
- Have the authorized signers review and sign the form

*If project/account in Section A is a Philanthropic account, please use the Philanthropic account, please use the Philanthropic ICT/IDT form. Their form will have a different log in the top right.

Send to Foundation Accounts Receivables Department for processing: fdnAR@cpp.edu



Inter-Departmental Transaction (IDT) / Inter-Company Transaction (ICT)

Prepared by: Jessica Lopez
 Dept/Division: Accounts Receivable
 Posting Month: 03/2021

Ext#: 4854
 Date: 03/22/2021
Form #: 487836



Purpose/reason for the charges: _____

Section A: Account(s) to receive payment (Must be Foundation Acct) (CREDIT)

Description (Attach a list if more space is needed)	Project	Object	Amount
Chairs	190010	5238	\$ 100.00
Tables	190010	5238	\$ 100.00

Please attach backup documents and send to department to be billed **Total: \$ 200.00**

Project Authorized Signer
 Print Name: Jason Debellis Signature: _____ Date: 03/22/2021

Section B: Account(s) to be charged (DEBIT)

Please check box(es)	Foundation (IDT) <input type="checkbox"/>	Philanthropic (ICT) <input checked="" type="checkbox"/>	
Description (Attach a list if more space is needed)	Project	Object	Amount
Rental Furniture	819308	7256	\$ 200.00

Please submit to Foundation, Building 55, A/R Department once completed **Total: \$ 200.00**

I/We certify that this interdepartmental transfer benefits the educational mission of the CSU and meet the policy requirements of the Education Code Section 89904.8, Section 8.2, Policy on Expenditure of Funds for CSU Auxiliary Organizations and is in compliance with the University Related Project Agreement. I/We also certify that the item(s) above has/have been received and/or service(s) has/have been performed to the satisfaction required, if applicable, and that the items and/or services are in compliance with the terms and conditions of the grant and/or contract, if applicable.

Project Authorized Signers **(2nd signature required for amount over \$5,000 & if ICT is checked)**
 Print Name: Alida Lam Signature: _____ Date: 03/22/2021

Project Authorized Signers
 Print Name: _____ Signature: _____ Date: _____

Accounting Use Only:

Internal Manager Approval:	Philanthropic Approval:
Signature: _____ Date: _____	Signature: _____ Date: _____

Vendor Number: F58237 (CPP Foundation) Date: _____ Initials: _____



Farm Store Updates

CAL POLY POMONA HORSEHILL VINEYARDS

Wine by the Case



\$129/case

2017 ZINFANDEL



Citrus Mint & Avocado Salad

FEATURED HARVEST: ORANGES,
ORO GRANDE GRAPEFRUIT, HASS AVOCADO
SERVINGS: 2



Ingredients

- 1 orange
- 1 grapefruit
- 1 ripe avocado
- 1 leaf of fresh mint

Directions

1. Using a knife, remove the peel and pith of both the orange and grapefruit, slice both into sections, save the juice from both fruits and set aside
2. Arrange the fruit in a bowl so the sections face towards one side.
3. Slice avocado in half, using spoon or scoop place one full size spoon full on the top of the fruit arrangement
4. Pour all of the remaining juice over the avocado in the bowl
5. Fine chop 1 leave of fresh mint and sprinkle over the fruit
6. Serve cold

Substitutions

Substitute pink grapefruit or add all three grapefruit flavors for a tangy, sweet citrus salad.



Miguel Juan

Job title: Kellogg West - Facilities Management and Technical Services

Length of employment: 6 years

I have a talent for... Graphic design, I play the guitar to relax and let my mind be inspired. I'm a geek for technology and new artificial intelligence trends, I'm always striving to acquire new skills and help others when possible.

What are your biggest accomplishments? Buying our new home, speaking 3 languages and my 3 kids.

What is your favorite movie? Avatar

What is your favorite song? Three Little Birds by Bob Marley

What are your hobbies? Photography, videography, learning to code, and spending time outdoors with my family. In my downtime I read self motivation books, watch educational videos, and sometimes play a computer game.

What is on your bucket list? Travel to Europe with my family, scuba diving, swim with dolphins, start a business.

If you could travel anywhere in the world, where would you go and why? Italy, because is rich in history and culture, the delicious food and wine, the beautiful scenery, and for its people that are warm and welcoming.

What was your first job? Event aide

What's the best meal you've ever had? My father-in-law's homemade BBQ ribs.

If you could be any animal, which would you be? The American Bald Eagle







When you support the services that are owned and operated by the Cal Poly Pomona Foundation, you help students obtain on-campus jobs, and help fund scholarships, campus programs and educational grants. Foundation enterprises include Dining Services, the Bronco Bookstore, the University Village and Kellogg West Conference Center & Hotel.

As the largest employer of students on campus, the Foundation offers valuable work experience and hands-on training to approximately 1,500 Cal Poly Pomona students each year. The Foundation offers positions in various fields; whether it is in the area of technology, science, retail, culinary arts, hospitality management, leadership or research grants, these student employees participate in Cal Poly Pomona's learn-by-doing philosophy and acquire practical skills in their designated field of study.

The Foundation also contributes operating support to nearly 1,100 Foundation and scholarship programs every year, including Bronco Athletics and the Norman J. Priest Scholarship. In addition, the Foundation administers grants and contracts, contributes to campus security, and supports several university publications. The Foundation contributes over \$1 million annually to Cal Poly Pomona.

Because of your support, the Foundation is able to provide these beneficial services every year. Thank you for making your purchases on campus and contributing to the success of Cal Poly Pomona students and the university community.

